



# UPREP

COLLEGE STARTS IN  
KINDERGARTEN

## University Prep – September 2025 Board Meeting – AGENDA (9-29-25)

### 7:00 – 7:15 AM (15) Opening Meeting

*(Relevant documents: Board Minutes from June '25 Mtg. and Aug./Sept. '25 Launch Mtg.)*

- Preview agenda for meeting
- Approve minutes from last meetings (June '25 and Aug./Sept. '25 Launch meetings)
- Check-in on how folks are doing (*stay connected with one another*)

### 7:15 – 8:00 AM (45) – Committee Composition & Board Member Recruitment

*(Relevant documents: Proposed Officers and Committees Composition, Governance – Board Member Recruitment)*

- Finalize/stamp committee membership composition (ensure everyone is clear on the work they're a part of for the 2025-26 school year)
- Discuss current board composition and identify highest priority need areas (professional experiences, skills/knowledge, etc.)
- Review potential board candidates, discuss possible options, and prioritize individuals for recruitment (includes assigning next steps and individuals responsible for outreach and follow-up)

### 8:00 – 8:15 AM (15) – Executive Director – Annual Evaluation

*(Relevant documents: Org. Performance Summary, ED Self-Evaluation, Direct and Indirect Reports Feedback Summary)*

- Review ED's evaluation process (components) and timeline
- Preview the materials the Board has to review prior to completing their feedback forms (opportunity to provide further feedback to the ED and share input on ED's evaluation)
- Game plan for collecting board feedback and completing the evaluation process by the October meeting (including establishing compensation)

### 8:15 – 8:30 AM (15) – Updates & Logistics

- Enrollment projections (currently in October count)
- Update on Fund Development (including CSP Award)
- Updates on ELA Transformation efforts (in full swing!)
- Review of charter renewal process for Arapahoe St.
- Reminders re. upcoming meeting in October and retreat in November